

PRIVACY TRAINING

**If you use information about people in your job,
then you need to know about your privacy
obligations!**

This one-day Workshop provides intensive training on privacy laws affecting NGO organisations. The course equips participants with a detailed understanding of:

- privacy laws and how they apply to NGO entities;
- how to identify and manage privacy compliance issues;
- Laws that are of particular relevance to not-for-profits;
- how the laws apply specifically in the context of not-for-profits;

The course includes an overview of the scope and nature of changes the Government is currently considering making to the Privacy Act (following the ALRC review of privacy laws).

Where are the workshops?

Northside Community Forum Inc. Level 3, 1 Chandos Street, St Leonards (Entry off Christie Street)

Facilitator:

Jeremy Douglas-Stewart has been Principal Consultant at Privacy Law Consulting Australia since 2003. Jeremy was a member of the Privacy Commissioner's Consultative Group during his review of the Privacy Act in 2004-05 and of the Australian Law Reform Commission's Privacy Principles Roundtable in 2007. Jeremy is author of a national privacy law loose-leaf reporting service.

Testimonials

Presenter was great. Really appreciated him answering specific questions and taking the theory and showing how it was applied in real life situations.

- Sarah, Toowong Private Hospital

I would recommend this workshop to anyone requiring information on the Privacy Act

- Jacqueline, Belmont Private Hospital

**For more information please contact Terri Sharam
E: terris@nsforum.org.au or P: 8405 4444**

DATE:

**WED
18 AUGUST 2010**

TIME:

9.30AM—4PM

COST: \$285

(inc GST)

**(Full Day session
including morning tea,
lunch and afternoon
tea.)**

Venue:

**NCF Board Room
Level 3, 1 Chandos
Street (entry off
Christie Street)
St Leonards NSW 1590**

P: 8405 4444

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W: www.nsforum.org.au

REGISTRATION FORM / TAX INVOICE

Course Title: Privacy Training	
Course Code (i.e. 010710ABC)	180610PT
Date & Time	18 June 2010
Cost	\$285
Dietary requirements	

Registration will be confirmed on receipt of registration form and full payment

Name/s	
Position (specify if you are a volunteer)	
Organisation	
Postal Address	
Phone/Mobile	
Email	

Please Tick Your Preferred Method of Payment:

- Cheques payable to Northside Community Forum Inc and post it to PO Box
- EFT Payments: *Account Name: Northside Community Forum Inc*
 BSB: 112 879 Account No: 039536291
 Course Code: The date of the course and the course initials (i.e. 010710 ABC)

IMPORTANT: Include the course code on the cheque/EFT payment & the initials of the participant. Attach the cheque/EFT receipt with the registration form.

Cancellation Policy:

1. Payment is required to secure any booking
2. Cancellations received up to 7 working days before workshop is refundable. After that, cancellations are subject to the entire workshop fee.
3. Please note that if you don't cancel and don't attend, you are still responsible for payment.

Enquiries: P: (02) 8405 4444 or E: terris@nsforum.org.au. Please contact us for wheelchair access & facilities or any other specific requirements.